

Annual Governance Calendar



Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

1. Meeting Schedule

Board Meetings

2. Strategy

Strategic planning workshop

Strategic issues – 5 Years

3. Policy Review (see xx folder)

1.

2.

3.

4.

5.

4. Board Committee

Finance Committee

Receive report

Present Budget

XX Committee

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1. Meeting Schedule												
Board Meetings		█		█		█		█		█		█
2. Strategy												
Strategic planning workshop		█										
Strategic issues – 5 Years											█	
3. Policy Review (see xx folder)												
1.		█										
2.				█								
3.												
4.						█						
5.								█				
4. Board Committee												
Finance Committee												
Receive report		█		█		█		█		█		
Present Budget							█					
XX Committee				█						█		

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5. Accountability

Financial reports

- Approve full year results - Audited
- Process improvement project (business manager)
- Lodgement of financial report

6. Monitoring, Supervision and Risk

Review Risk Assessment for financial impact

Review board reporting requirements (seek feedback)

Master plan – Financial implications

Review Insurance coverage

7. Corporate Governance

Review Committee Charter

Review committee meeting schedule

Review terms of reference and composition

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Review Insurance coverage												
Review Committee Charter												
Review committee meeting schedule												
Review terms of reference and composition												